Alternative Provision – Record of Monitoring

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| SEND (tick if appropriate)EHCP |  |
| LAC (inc post-LAC) (tick if appropriate) |  |
| Has all appropriate information been shared with provider?(inc. contact details, EHCP etc) |  |
| Registration status of provider |  |
| Name and role of staff member competing quality assurance on-site visit of provider: |  |
| Registered (tick if appropriate): |  |
| URN number: |  |
| Ofsted judgement:  |  |
| Unregistered (tick if appropriate): |  |
| Hours attending per week:* **If pupil is attending for 16 or more hours per week, the school must contact Director of Safeguarding prior to authorisation.**
* **If a pupil is referred to off-site provision on a part-time basis, they should attend school as usual on the days on which they are not in the alternative provision.**
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| Following feedback, are SLT satisfied the provision meets the needs of the pupil? |  |
| What duration will the pupil remain at the alternative provider? |  |

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| Why do leaders consider this provision to be the best option for the pupil concerned? If unregistered, please specify why an alternative registered provider cannot be identified.  |
| What course will be undertaken, including qualification/ accreditation? Will the pupil’s qualification route be maintained? |
| To what extent will the pupil receive a well-planned and sequenced, well taught curriculum whilst at the provider? |
| How will you regularly monitor the attendance and behaviour of the pupil? |
| How does the provision promote the pupils’ personal development? |
| If part time, what provision will be provided for the pupil at school? Please attach a timetable for the pupil which indicates their location on each week day. |
| Additional/relevant information. |

**Please return sheet to Director of Safeguarding and retain copy for school records**

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| **Headteacher signature:** |  | **Date:** |  |

Visit notes

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| Visit date | Notes (Must include voice of pupil, well-being, safety and progress. Must re-confirm provider continues to complete all safeguarding checks) | Current attendance |
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