

Essential' Items of Governing Body Business Summer Term 2020 (during Covid-19 Lockdown)

The DfE and NGA have advised governing bodies that only 'essential' items of business should be transacted via virtual meetings during the current 'lockdown period. The following items are deemed to be 'essential':

- Information on pupil attendance (physical and online if appropriate)
- Provision in school for vulnerable children and those of critical workers
- Update on planning and support for all pupils, including SEND, Pupil Premium and FSM Pupils
- Safeguarding and well-being (assessment of risks and any actions to mitigate)
- Virtual teaching and learning (including monitoring of pupil engagement and progress) if appropriate
- Arrangements for staff working remotely (availability/reliability of technology, CPD, wellbeing and mental health)
- Approving the school's budget (Maintained schools)
- Any urgent financial decisions
- Governor appointments (where necessary to meet quorum requirements)
- Staffing structure/ appointments (required to enable the school to operate)
(The LA is producing guidance note on how to appoint staff using a virtual procedure)
- Business continuity planning and other related organisational issues