



27 February 2017

FOR THE ATTENTION OF HEAD TEACHERS AND CHAIRS OF GOVERNORS

IMPORTANT CHANGES TO SCHOOL MAINTENANCE FUNDING AND RESPONSIBILITIES

From April 2017 the DfE have withdrawn the ability of the Council to top-slice the Dedicated Schools Grant (DSG) to fund and provide the ongoing school maintenance works through the Central Maintenance Fund or CMF.

From April 2017, this funding will now be distributed across all schools on a per pupil basis and added to the individual schools budget.

With this transfer of funding, significant building operational management duties and responsibilities will also transfer, including items such as:

- Planned and reactive maintenance works with an individual value over £5k
- Asbestos management, fire safety, water hygiene, gas servicing, electrical testing, emergency lighting, lift servicing, health and safety etc.

This change in policy from the DfE was only communicated at the end of 2016 and the issue was discussed at the Schools' Forum meeting on 2 February 2017. At the meeting the Director of Estates and Building Services (Matthew Wallace) outlined the changes and what challenges and risks this represents together with a proposed solution. Attached to this letter in Appendix 1 are two slides that outline the situation, which can be read in conjunction with this explanatory letter.

The short notice of these changes means there is a risk that schools will not have sufficient time between now and April 2017, to plan, set-up, procure and mobilise their own planned, reactive and statutory compliance regimes.

We are therefore proposing that for 2017/18 schools voluntarily return the new maintenance funding they receive back to the Council and that the Council continues to provide the existing service for 2017/18. This is a one year arrangement and does not commit the school for future years. However it will enable schools sufficient time to test the market for these services for future years.

If you agree with this proposal then please contact Rachel Webster, Customer Relationship Manager for Education and Children's Services within the Estates and Building Services division of the Council (Rachel.webster@leicester.gov.uk) and we will arrange for an invoice to be raised for the value of the individual maintenance funding that you have received as part of your 2017/18 budget. The additional funding and the invoice value is shown in the table in Appendix 2.

Leicester City Council's, Estates and Building Services division will commence dialogue with each school around a revised service offer from 2018/19 for planned, reactive and statutory compliance services. We expect this dialogue to commence toward the end of this year's school summer holiday period and run up until the end of the calendar year.

This will allow each school suitable time to understand the obligations which have transferred to them more comprehensively. It will also enable each school to review and cross-check Estates and Building Services proposals alongside any other external market testing of comparable professional services, giving you the ability to make an informed decision on who will provide this service well before the commencement of the following financial year (2018/2019).

We appreciate that schools may have a number of questions or clarifications around this, therefore please do direct any of your questions, in the first instance to Rachel Webster and she will respond to your queries via her team of Neighbourhood Relationship Officers accordingly. In order to assist and ensure consistency of communication we will arrange for both Rachel Webster and Sean Atterbury to attend your Business Managers' Forum where further details can be provided.

We believe that whilst the DfE mandate is frustrating it can act as a catalyst for schools and the Council to provide a refreshed service around statutory compliance, planned and reactive maintenance professional services that will deliver a good quality of service and better value for money for each school.

Yours faithfully

Matthew Wallace, Director of Estates and Building Services

Martin Judson, Head of Finance for Education, Children's Services and Adult Services

Schools Block Budget 2017/18

The Challenge:

- From April 2017, the DFE will no longer allow a top slice of the Dedicated Schools Grant to be allocated to fund ongoing school maintenance works (the Central Maintenance Fund);
- As a result, this funding will be distributed to all schools on a per pupil basis;
- With this transfer of budget significant building operational management duties and responsibilities will also transfer, including items such as:
 - Planned and reactive maintenance works with an individual value over £5k
 - Asbestos management, fire safety, water hygiene, gas servicing, electrical testing, emergency lighting, lift servicing, health and safety etc.

Benefits of the CMF

- Ownership of critical statutory compliance matters associated with buildings assigned to appropriate professionals
- Planned and reactive maintenance works and budgets are managed by appropriate professionals
- More significant works can be completed which otherwise could be unaffordable to an individual school

The Risk:

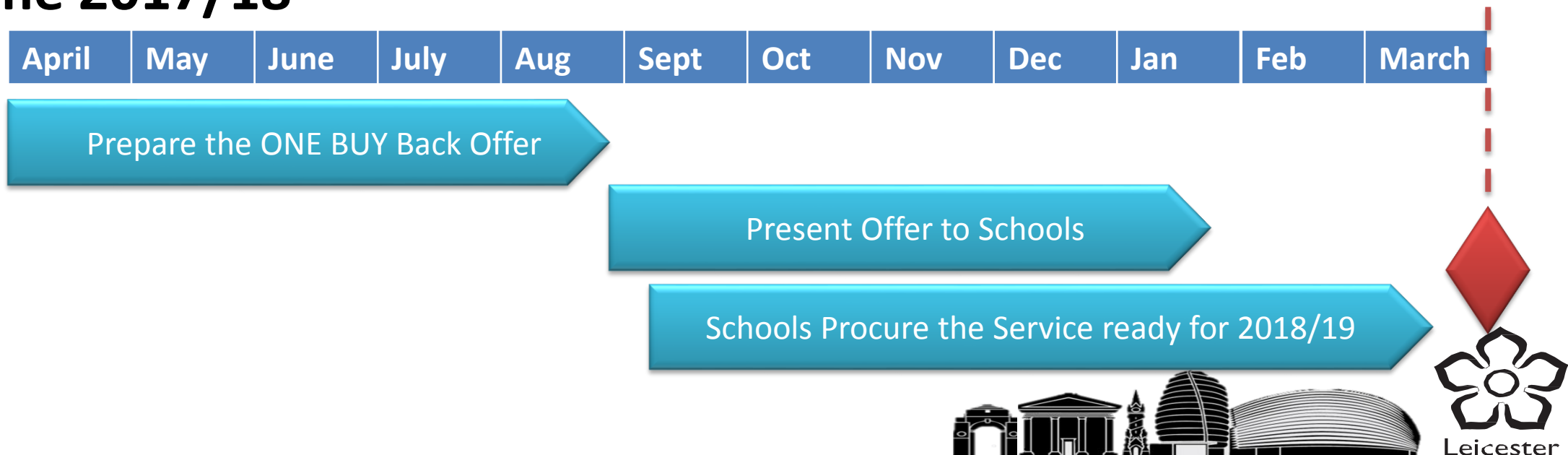
- From April 2017, each school will have to have set-up, procured and have in place their own planned, reactive and statutory compliance regimes, auditable by the LA & the Health & Safety Executive



The proposal:

- For 2017/18 that schools continue with the existing arrangements by re-pooling the additional CMF related funding that they receive in 2017/18 back to the LA.
- 2017/18 is used as bridging year where schools can consider their procurement options for this going forward;
- Estates and Building Services working closely with Children's Service & external professional experts in this field, will offer a new ONE Buy-Back service for schools for the 2018/2019 financial year.

Programme 2017/18



Appendix 2		
<u>ADDITIONAL CMF FUNDING INCLUDED IN THE AWPUP FROM 2017/18</u>		
Primary Schools		
	NOR	£
Abbey Primary Community School	634	20,827
Ald.Richard Hallam Prim.School	768	25,229
Avenue Primary School	525	17,246
BARLEY CROFT PRIMARY SCHOOL	296	9,724
BEAUMONT LODGE PRIMARY SCHOOL	199	6,537
Belgrave C of E Primary School	202	6,636
Braunstone Frith Primary School	572	18,790
BRIDGE JUNIOR SCHOOL	367	12,056
BUSWELLS LODGE PRIMARY	403	13,239
Caldecote Community Primary School	509	16,721
Catherine Infants School	328	10,775
Catherine Junior School	515	16,918
Charnwood Primary School	426	13,994
Christ the King R C Primary	491	16,129
Coleman Primary School	611	20,071
DOVELANDS PRIMARY SCHOOL	528	17,345
EVINGTON VALLEY PRIMARY SCHOOL	324	10,643
Eyres Monsell Primary School	271	8,902
Folville Junior School	390	12,812
FOREST LODGE COMMUNITY PRIMARY SCHOOL	494	16,228
Fosse Primary School	385	12,647
Glebelands Primary School	278	9,132
GRANBY PRIMARY SCHOOL	443	14,553
Green Lane Infant School	270	8,870
Hazel Community Primary School	384	12,614
Heatherbrook Primary School	192	6,307
Herrick Primary School	381	12,516
HIGHFIELDS NEW PRIMARY	329	10,808
Holy Cross Catholic Primary	207	6,800
Hope Hamilton CE Primary School	386	12,680
Imperial Avenue Infant School	261	8,574
Inglehurst Infant School	222	7,293
Inglehurst Junior School	298	9,789
Kestrels' Field Primary	457	15,012
King Richard III Infants	178	5,847
Linden Primary School	437	14,355
MARRIOTT PRIMARY SCHOOL	391	12,844
Mayflower Primary School	427	14,027
Medway Primary School	476	15,637
MELLOR COMMUNITY PRIMARY SCHOOL	549	18,035
Merrydale Infant School	268	8,804
Montrose Primary School	421	13,830

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<i>ADDITIONAL CMF FUNDING INCLUDED IN THE AWPU FROM 2017/18</i>		
Primary Schools		
	NOR	£
Overdale Infant School	325	10,676
OVERDALE JUNIOR SCHOOL	407	13,370
Parks Primary School	417	13,698
Rolleston Primary School	416	13,666
Rowlatts Hill Primary School	318	10,446
Rushey Mead Primary School	574	18,856
Sandfield Close Primary School	398	13,074
Scraptoft Valley Primary School	415	13,633
Shaftesbury Junior School	238	7,818
Shenton Primary School	498	16,359
SLATER PRIMARY SCHOOL	156	5,125
SPARKENHOE COMMUNITY PRIMARY	446	14,651
Spinney Hill Primary School	641	21,057
ST BARNABAS C E PRIMARY	316	10,381
St Patrick's RC Primary	213	6,997
St. John the Baptist	463	15,210
St. Mary's Fields Primary School	435	14,290
Stokes Wood Primary	410	13,469
TAYLOR ROAD PRIMARY SCHOOL	665	21,845
Uplands Infant School	358	11,760
Whitehall Primary School	513	16,852
Wolsey House Primary School	478	15,702
WYVERN PRIMARY SCHOOL	409	13,436

Appendix 2

ADDITIONAL CMF FUNDING INCLUDED IN THE AWPU FROM 2017/18

Secondary Schools	NOR	£
Beaumont Leys School	1046	34,361
Crown Hills Community College	1240	40,734
English Martyrs R.C. School	924	30,353
Fullhurst Community College	913	29,992
Hamilton Community College	1172	38,500
Judgemeadow Community College	1261	41,424
Madani Boys School	300	9,855
Madani Girls School	305	10,019
Moat Community College	1101	36,168
New College Leicester	905	29,729
Sir Jonathan North Community College	1230	40,406
Soar Valley College	1294	42,508
St. Paul's Catholic School	920	30,222
The City of Leicester College	1208	39,683
The Lancaster School	952	31,273
Academies	NOR	£
Krishna Avanti Primary School	396	13,009
Queensmead Primary Academy	416	13,666
Falcons Primary School	208	6,833
Mowmacre Hill Primary School	344	11,300
Northfield House	374	12,286
Humberstone Infants	274	9,001
Uplands Junior	472	15,505
Humberstone Junior Academy	365	11,990
Willowbrook Primary Academy	415	13,633
Thurnby Lodge Primary Academy	199	6,537
Knighton Fields Primary Academy	206	6,767
Sacred Heart Catholic Voluntary Academy	422	13,863
St. Joseph's Catholic Voluntary Academy	276	9,067
St Thomas More Catholic Voluntary Academy	277	9,099
Braunstone Community Primary School	418	13,731
Rushey Mead School	1527	50,162
Babington Community College	999	32,817
Samworth Enterprise Academy	763	25,065
Merrydale Junior School	366	12,023
Woodstock Primary Academy	419	13,764