|  |
| --- |
|  **Proforma for Educational Advice for a statutory EHC**  **assessment to be completed by schools, colleges and settings** |

Please refer to Guidance for schools, colleges and settings on writing Educational Advice for statutory EHC assessments July 2016 when completing this proforma. This should build upon and update (where necessary) rather than repeat information already provided as part of the request for a statutory EHC assessment.

Please provide the following information:

1. **Basic details**

Child or young person’s name:

Date of birth:

Name of setting/school:

Name and title of person completing advice:

Date of advice completion:

1. **The views, interests and aspirations of the child and their parents or young person**.

The child or young person’s story

Child or young person’s preferred communication style and how best to involve them in decision making.

The child or young person’s view, interests and aspirations

Parent/carers views

1. **The child or young person’s special educational needs.**
2. **The outcomes for the child or young person**

Child or young person’s longer term outcomes

Child or young person’s shorter term outcomes

1. **The special educational provision required by the child or young person**

Curriculum arrangements

Teaching approaches and strategies

Specific programmes and activities

Specialist facilities, materials and/or equipment

Support from other agencies

Support from the family and/or community

Review and monitoring requirements

SEND Transport