



SENDCo newsletter



schools.extranet/senco-support

Thursday 17 September 2026

For the attention of all SENDCos.

All Schools, Academies, Independent Schools, and Colleges

Dear colleagues,

We hope that you found the first of our monthly SEND bulletin useful.

We would like to share a correction and a clarification from the bulletin for your information.

Physical disabilities and/or complex needs team

The email address provided for the Physical Disabilities and/or Complex Needs Team was incorrect. Please accept our apologies for this error. The correct email address is:

PD-CHN@leicester.gov.uk

Short term (emergency) funding

We would also like to clarify that the process for requesting short-term (emergency) funding is not changing. Schools should continue to submit requests in the usual way. Information can be found regarding this on the Schools' Extranet here -

[School's Extranet](#)

The only change is to the review document, which has been updated in response to SENDCo feedback and to help make the process more streamlined and efficient for schools.

Thank you for your understanding. If you have any questions, please do not hesitate to get in touch at QualityInclusion@leicester.gov.uk.

We look forward to sharing further updates with you in next month's bulletin.

Best wishes,

Quality Inclusion Team

SEND Support Service

Social Care and Education

Leicester City Council

Tel 01164544650

www.leicester.gov.uk

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If you have any queries regarding this bulletin please call 0116 454 1120.

Accessing the Schools' Extranet

Username: schooluser

Password: P3gasus! (capital P and include the !)