

Health and Safety Training Courses

Course Provision 2026/27 Q3

The following table should be read in conjunction with Leicester City Council's Health & Safety Management Standard 'Health & Safety Training'.

Book through ESS, email: healthandsafetytraining@leicester.gov.uk, or telephone: 0116 454 3210

Training Course	Who should attend	Type & Duration	Notes	Recommended Refresher	Advisors	Venue
Asbestos Awareness (Also covered on BRO course) NOT SUITABLE FOR HOUSING STAFF	- All BROs - EBS Managers - Premises Officers - Monitoring Officers - Contract Managers - Project Managers (Unless attending BRO course which includes Asbestos Awareness module)	- MS Teams 1 ½ hours - E-Learning		3 years	Tracy James Bav Odedra	8 Dec 26, 09:30 -11:00 MS Teams
Building Responsible Officer (BRO) (incl. Asbestos Awareness, Water Hygiene Awareness & Statutory Inspections modules)	- All BROs - Property Staff - Premises Officers	- Face to face 3 hours	Refresher can be completed online (see below)	3 years (e-learning refresher is available, see below)	Tracy James All	2 Oct 26, 09:30-13:00 City Hall 1.13 Halford Wing 29 Oct 26, 09:30-13:00 City Hall 1.13 Halford Wing 10 Dec 26, 09:30-13:00 Town Hall Tea Rooms
Building Responsible Officer Refresher	- All BROs - Property Staff - Premises Officers	E-Learning (refresher)	Refresher to face to face BRO training	3 years		

Communicable Diseases	All staff who are likely to work in close contact with service users i.e. providing personal care or cleaning	E-Learning				
DSE Assessor Course	DSE Assessors (Manager or Delegated Assessor)	E-learning				
Evacuation Chair Operator Training	Evac Chair Operators	- Face to face 2+ hours – dependent on number of trainees	Chargeable 4 delegates max		Steve Taylor Tracy James Natalie Watts	As requested – Customers premises.
Fire Risk Assessment Review	Manager, BRO or Delegated Assessor responsible for reviewing low risk fire risk assessments	E-Learning				
Fire Safety & Portable Fire Fighting Equipment	All Staff with responsibility for fire safety	- Face to face 2 hours - E-Learning (refresher)	Practical training - External (chargeable)		All	As requested
Glass and Glazing	Those responsible for carrying out/reviewing glass and glazing risk assessments	E-learning				
Introduction to Health and Safety	All Staff (see page 4 of Corporate Training SMS)	- MS Teams 2 hours - E-learning			Tracy James	As requested
Introduction to Manual Handling	All staff undertaking manual handling	E-learning				

Managing Health & Safety	All Managers/Supervisors	- Face to face 3 hours	Refresher can be completed online (see below)	3 years (see below)	Tracy James Natalie Watts	9 Oct 26, 09:30-13:00 City Hall 1.13 Halford Wing 10 Nov 26, 09:30-13:00 City Hall 1.14 Halford Wing
Managing Health & Safety Refresher	All Managers/Supervisors	E-Learning (refresher)	As a refresher to face to face Managing Health & Safety Training			
Manual Handling (Inanimate Objects)	All staff undertaking manual handling operations with a significant risk of injury	- Face to face 2 hours – dependent on number of trainees	12 Delegates max	3 years	Steve Taylor Bav Odedra	1 Oct 26, 10:00-12:00 Housing CTC 19 Nov 26, 10:00-12:00 Housing CTC 2 Dec 26, 10:00-12:00 Housing CTC
Manual Handling Risk Assessment	Manual handling risk assessors (manager or delegated assessor)	- Face to face 3 hours - E-Learning		4 years	Steve Taylor Bav Odedra	7 Oct 26, 09:30-12:30 Town Hall Tea Rooms
Occupational Health Manager Referral Training	- All current referral managers - Staff who wish to become referral managers (required to set up referral manager account)	E-learning				
Risk Assessment - General Health and Safety (Basic principles covered in	Risk Assessors (manager or delegated assessor)	- Face to face 3 hours			Tracy James Natalie Watts All	7 Oct 26, 09:30-12:30 Town Hall 1.24 4 Nov 26, 09:30-12:30 City Hall 1.14 Halford Wing 1 Dec 26, 09:30-12:30 City Hall 1.13 Halford Wing

Managing Health & Safety course for Managers)						
Sharps	Any member of staff at risk of coming into contact with sharps	E-Learning				As requested
Stress, Wellbeing and Resilience at Work	All People Managers, Heads, Principals, Business Managers	3 hours	Mandatory training for People Managers – ISMA Accredited	No formal refresher period	Various	13 Oct 26, 09:30-12:30 Town Hall Tea Rooms 17 Nov 26, 09:30-12:30 Town Hall Tea Rooms 9 Dec 26, 09:30-12:30 Town Hall Tea Rooms
Water Hygiene Awareness (Also covered on BRO course)	- All BROs - Property Staff - Premises Officers - Monitoring Officers (Unless attending BRO course which includes Water Hygiene Awareness module)	- MS Teams + Face to face 2 hours - E-Learning (refresher)	Theory covered during BRO training. MS Teams followed up with onsite, practical training 12 delegates max	3 years	Steve Taylor Bav Odedra	15 Oct 26, 10:00-12:00 City Hall 1.13 Halford Wing 3 Dec 26, 10:00-12:00 Housing CTC Or - MS Teams - On site – Customers premises
Work at Height	Staff who are required to work at height (or who supervise those that do)	- Face to face 2 hours – dependent on number of trainees	12 delegates max	3 years	Steve Taylor Bav Odedra	6 Oct 26, 10:00-12:00 City Hall 1.14 Halford Wing 11 Nov 26, 10:00-12:00 Housing CTC 9 Dec 26, 10:00-12:00 Housing CTC Or

						On site – Customers premises

Courses are free of charge for Leicester City Council Employees (non-schools) and schools who buy into the Health and Safety support services, however we welcome delegates from a wide range of backgrounds and our charges are kept as reasonable as possible.

Cancellations require notification of at least 3 days. Delegate substitution is permitted at any time, even on the day for most courses.

Delegates failing to attend a FREE course without prior notification will be charged:

- **£75 for a full day**
- **£40 for a half day**

Housing CTC (Construction Training Centre) Address – Beaumont Leys Lane (Corner of Strasbourg Drive) LE4 2BF.